

# OLD HALESONIANS HOCKEY CLUB

[www.ohhc.org.uk](http://www.ohhc.org.uk)



## GOOD PRACTICE PROCEDURES

The following section sets out Good Practice Procedure which all those involved in the delivery of any aspect of hockey related activities must seek to achieve.

### Good Practice Procedures

- Old Halesonians Hockey Club has in place a Child Welfare & Procedures Policy
- A designated officer of the club will be appointed Child Welfare Officer (CWO)
- The Child Welfare & Procedures Policy will be freely available upon request to show the Club's commitment to providing a safe environment for young people.
- OHHC will attempt to provide training opportunities for adults who work with young people
- Parents will be made aware of what OHHC is doing and also the correct procedure to express any concerns
- OHHC will endeavour to ensure that all discrimination is challenged and prohibited
- OHHC will ensure all adults who regularly supervise young people undertake enhanced CRB disclosure
- OHHC will endeavour to ensure guidelines are in place to control and monitor the use of photographic images of children
- OHHC may occasionally monitor coaches and provide them with feedback
- OHHC has in place a Young People in Adult Hockey Matches Policy

### OHHC Good Practice Procedure for Coaches and Officials

- Always be publicly open when working with young people. Avoid situations where you and an individual child are completely unobserved
- Hockey is a physical game. Situations may well occur when, in order to teach or coach certain techniques, it is necessary to make contact with the player
- Contact or touching which is inappropriate (not directly related to the coaching context) or aggressive, will not be tolerated
- If groups are supervised in changing rooms, it should be gender appropriate
- Be aware that where teams compete away from home they should always be accompanied by at least two approved adults one of whom should be female in respect of a girls/ladies and one of whom should be male in respect of a boy/men's team
- Coaches must place the well-being and safety of the player above the development of performance

### Coaches should

- Avoid overplaying of players (particularly talented players)
- Prior to tournament selection, all players need and deserve equal opportunity to play
- Remember that young people play for fun and enjoyment and that winning is only a part of it
- Motivate youngsters through positive feedback and constructive criticism
- Never allow young players to train/play when injured
- Ensure equipment and facilities are safe and appropriate to the age and ability of the players
- Hold appropriate coaching qualifications or have recognised relevant experience in hockey
- Keep up to date with knowledge and technical skills and should be aware of their own limitations
- Only work within the limitations of their knowledge and qualifications
- Ensure that the activities which they direct or advocate are appropriate to the age, maturity and ability of the players
- Always try to promote the positive aspects of hockey (e.g. fair play) and never condone rule violations
- Consistently display high standards of personal behaviour and appearance
- Never overtly criticise players or use language or actions with the intent to cause the player to

Working towards Clubs First

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All copies of England Hockey's policies and procedures can be found on [www.englishockey.co.uk](http://www.englishockey.co.uk)

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lose self esteem or confidence

## Practice to be avoided

All OHHC club members should also be aware that, as a general rule, it does not make sense to:

- Spend time alone with young people away from others
- Take young people alone on car journeys, however short
- If it should arise that such situations are unavoidable they should only take place with the full knowledge and consent of someone in charge of the player and/or a person with parental responsibility for the player.
- If you accidentally hurt a player, or cause distress in any manner, or the player appears to respond in a sexual manner to your actions, or misunderstands, or misinterprets something you have done, immediately report the incident to the CWO and complete an Incident Report Form as a matter of urgency.

## Practice that is prohibited by OHHC

Individuals should never;

- Take young people to their home or other secluded places where they will be alone
- Engage in rough, physical games, sexually provocative games or horseplay with young people
- Share a room with a young person unless the individual is the parent/guardian of that young person or there has been specific parental agreement as no other 'junior room-sharer' is available.
- Allow any form of inappropriate touching
- Make sexually suggestive remarks to a young person, even in fun
- Use inappropriate language or allow young players to use inappropriate language unchallenged
- Allow allegations by a young person to go unchallenged, unrecorded, or not acted upon
- Do things of a personal nature for a young person that they can do for themselves unless you have been requested to do so by the parents (Please note that it is recognised that some young people will need help with things such as lace tying, fitting GK kit)
- Depart any hockey training or match until the safe departure of all young people is complete
- Cause an individual to lose self esteem by embarrassing, humiliating or undermining the individual
- Treat some young people more favourably than others

Signed (Club Chairman): ..... Date: .....

Print Name: .....

Signed (Club Secretary): .....Date: .....

Print Name: .....